**Waterloo Schools Foundation**

 **Young Scholars Grant Guidelines**

The purpose of the Young Scholars Grant is to promote excellent educational opportunities for students in the Waterloo Community School District. Grant funds support student projects, including regional/national competitions, academic travel, etc. which prepare students for success in college, career, and citizenship.

**Eligibility Requirements**

* Applicants must be a student(s) in the Waterloo Community School District.
* Funding may only be used to support academic opportunities.
* Technology requests must follow guidelines outlined by the WCSD Tech Dept.
* Building/facility requests must follow the guidelines outlined by Operation Services.
* The application must be completed by the student(s), not a teacher or parent.
* Applications must follow all criteria as outlined by [District Policy 701.9](http://www.waterlooschools.org/newpolicies/files/2017/05/701.9.pdf).

**Deadline**

The normal deadlines for applications are **November 1 and March 1**. Time-sensitive grant applications will be accepted on a case by case basis outside of our normal schedule. Please keep in mind, it typically takes the Waterloo Schools Foundation 6-8 weeks to approve requests from start to finish.

**Application Procedures**

1. Double-check grant eligibility requirements on our website.
2. Complete the “Funding Request Form.”
3. The WSF Office will review and provide feedback.
4. Fill out our “Young Scholars Grant Application” via Google Docs.
5. Email info@wcsfoundation.org when your application is finished.

**Award Information and Reporting Requirements**

* All applicants, regardless of funding, will receive notification once the project has been reviewed by our academic allocations committee and board of directors.
* The amount awarded will vary based on available funds.
* Recipients will be required to sign a memorandum of understanding and must agree to follow all rules and deadlines outlined in the document.

Contact the Foundation office at 319-269-5129 or info@wcsfoundation.org at any time.